

THE GOVERNMENT OF THE REPUBLIC OF SINGAPORE MINISTRY OF MANPOWER

LEADING EDGE CAPABILITY PROGRAM WP ONLINE

Enquire Foreign Worker Details

(For Non-Login Users)

Version 1.0 Last Updated 21-April-2009

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1. Enquire – Foreign Worker Details

1.1 Introduction

Topic Description	This function allows the WPOL user to enquire on a worker's details.
	This function may be accessed in the following way:1. By using the 'Foreign Worker Details' function under Enquire at the function sidebar.
	At the end of this topic, you will be able to: Enquire worker's information.

1.2 Actions

WPOL Menu Logout E-Enquire	Welcome			
 Foreign Worker Details Workmen's Compensation	Please click on the Menu items on the left to access the relevant functions. Please note that the 'javascript' and 'pop-up window' features must be enabled on your browser in order to utilize the full capabilities of the system. Please refer to the 'Technical Guidelines' under the 'WP Online User Guide' menu for the setup instructions.			
Figure 1				

STEP 1: Click 'Enquire'

STEP 2: Click 'Foreign Worker Details'

WPOL Menu	Foreign Worker Details-PIWPSOLEQ651-21/04/2009
 Logout Enquire Foreign Worker Details Workmen's Compensation Insurance Requirement Work Permit Validity / Application Status Company Quota Availability / Employer Eligibility for Cross Deployment of Construction or Process Workers 	Please fill up your particulars. NRIC No/FIN/ : : * Malaysian New IC No (eg \$1234567A or F1234567A or 123456123456) Name : * Next >
	Figure 2

Figure 2

STEP 3: Enter both

- 1. Your NRIC, FIN, or Malaysian New IC number; and
- 2. Your full name.

STEP 4: Click Next >

WPOL Menu	Foreign Worker Details-PIWPSOLEQ655-21/04/2009 Requester Particulars
Foreign Worker Details	NRIC No/FIN/ Malaysian New IC No : S1234567Z
Compensation Insurance Requirement	Worker Particulars
 Work Permit Validity / Application Status 	Worker's Work Permit No. * Date of Application of Work Permit * * (DD/MM/YYYY)
 Company Quota Availability / Employer Eligibility for Cross Deployment of Construction or Process Workers 	Previous Submit
	Figure 3

STEP 5: Enter both

- 1. Worker's Work Permit number; and
- 2. Date of Application of Work Permit.

STEP 6: Click Submit

oreign Worker Details-PIWPSOLEQ658-21/04/2009				
Requester Particul	ars			
Request(s) made on 2	21/04/2009			
NRIC No/FIN/ Malaysian New IC No	: S1234567Z			
Name	: IFE ITITITY			

Worker Particulars

Worker's Work Permit No.	: 0 55667788
Date of Application of Work Permit	:04/01/2006
Worker's Work Permit Validity	: Not valid
Worker's Last Medical Date	:06/12/2007
Worker's Low Levy Status	: On low levy
# Eligible for SingPass	: Not eligible

Note: For foreign domestic worker, worker is required to go for medical checkup within 6 months or within 5 months (if worker is to be transferred to another employer) from last Medical Date.

*Work permit holder who is eligible and wishes to request for SingPass via the SingPass reset counters must produce this printout, and his/her work permit card for verification at any SingPass reset outlets:
1) With effect from the following Monday, from the date of issuance of the work permit card; and

2) Within 10 calendar days from the Request Date stated on this printout.

New Enquiry

Print Result

Figure 4

STEP 7: Figure 4 shows details of the worker.

Note:

- To enquire on another worker, click on **New Enquiry** button. You will be directed to Figure 3.
- To print the result page as illustrated on Figure 4, click on Print Result button.